



Rationale:

The provision of an efficient and effective canteen at the school provides opportunities to reinforce healthy eating practices, provides a service for students wishing to purchase food, and presents an opportunity to raise funds for the college.

Aim:

To provide an effective canteen service which provides healthy food in a manner that complies with all health regulations and requirements.

Implementation:

- The *Food Act 1984* requires all premises that sell, prepare, package, store, handle, serve or supply any food for sale be regarded as a food premises by the City of Casey. This includes the school canteen
- Kambrya College Council will seek tenders from individuals, groups and businesses to provide a daily lunch order service from the college's existing canteen. As the canteen services will be outsourced to a profit making entity, the entity must register and account for the GST. Tenders will be a maximum of 2 years duration and are conditional upon compliance with the following criteria:
 - A canteen co-ordinator will be appointed and identified by the successful applicant. The co-ordinator will be responsible for all aspects of the canteen operation, will be competent in Food Safety and will be on duty at all times when the canteen is preparing and serving food
 - The canteen co-ordinator will ensure that all health regulations and food preparation requirements are complied with
 - If a roster of parent volunteers is required, it will be organised by the canteen co-ordinator who will ensure that volunteers fully understand Food Safety procedures
 - The canteen co-ordinator will ensure that all foods served at the canteen comply with Kambrya College School Council's approved healthy foods list
 - The successful applicant will be responsible for all costs associated with the operation of the canteen, including electricity, gas and cleaning
 - Kambrya College School Council will be responsible for maintenance and replacement of equipment
 - The successful applicant will pay an agreed annual commission to Kambrya College School Council, payable at the commencement of each year
 - All other matters are to be agreed between the college Principal and the successful applicant

Evaluation:

- This policy will be reviewed at the completion of each tender period

This policy was last ratified by College Council in **October 2007**