



LOCALLY RAISED FUNDS POLICY

Rationale:

The quality and variety of educational programs offered by Kambrya College are enhanced if departmental funds are supplemented by PFM&S (Parent Funded Materials & Services), fundraising and grants

Aim:

To provide high quality learning opportunities that cater for the needs of all students.

Implementation:

- Kambrya College Council requires to supplement DEECD funds by seeking payment of PFM&S from parents and guardians
- Kambrya College Council will make clear distinctions between voluntary contributions and those materials and services which parents/guardians are required to pay, so that parents/guardians are not confused regarding the voluntary nature of the contributions
- Kambrya College Council requests payment from parents in the following categories:
 - Essential educational items which parents/guardians are required to provide for their child, eg stationery, text books and school uniforms.
 - Optional extras which parents/guardians may choose whether their child accesses or participates in, eg extra curricular programs or activities
 - Voluntary financial contributions which parents/guardians may donate to the school, eg building and grounds development fund and/or technology fund
- Kambrya College will not publicly identify students or their parents/guardians where voluntary contributions have or have not been paid
- Kambrya College Council requests for PFM&S will be kept to a reasonable level and within expectations of the college community
- Kambrya College Council will provide all parents/guardians with information detailing the purposes for which PFM&S are being collected
- Kambrya College Council will provide opportunities for all parents/guardians experiencing financial difficulties to enter into alternative and confidential payment arrangements with the Principal
- Unless agreed by parents/guardians, Kambrya College's proportion of each eligible parent's Education Maintenance Allowance will not be used for the payment of PFM&S
- Kambrya College Council will have a Parents and Friends Association sub-committee with one of its responsibility being the conducting of fund-raising activities, and a Finance sub-committee which will have responsibilities including providing advice and recommendations to Kambrya College Council in relation to voluntary contributions, sponsorships and donations
- All fund-raising events must have appropriate internal control mechanisms, and must have a specific purpose so that contributors understand the purpose of the activity
- Kambrya College Council has the potential to hire college facilities to outside bodies when the facilities are not required for college purposes and also have the responsibility to establish the terms and conditions of use
- Any fund-raising directly related to the leasing of promotional space on fences, buildings or land is subject to approval from the Manager, Property Unit prior to entering into any agreements
- Appropriate sponsorships and grant applications will be sought from government bodies, industry and commerce so long as they benefit Kambrya College, have educational value, and do not involve associations with undesirable products, services or companies such as alcohol or tobacco products
- Any fund-raising involving raffles or bingo must be undertaken with the permission and under the instructions of the Raffles & Bingo Permits Board
- All fund-raising activities will be identified as such, and will only involve voluntary participation
- All transactions related to fundraising activities will be reported to Kambrya College Council.

Evaluation:

- This policy will be reviewed as part of the College's three-year review cycle. The level and purpose of PFM&S will be reviewed by College Council annually.

This policy was last ratified by College Council in

March 2008