



KAMBRYA
C O L L E G E

NEWSLETTER POLICY

Rationale:

- Kambrya College newsletter is an essential communication link between Kambrya College and the wider community. It is imperative that the newsletter is accurate, informative and contains information that will mutually benefit both College and community members

Aims:

- To positively promote Kambrya College, its activities, and the students
- To inform the community with up-to-date information
- To provide opportunities for community groups to promote appropriate activities related to students and education

Implementation:

- The newsletter will be available on the Kambrya College web site each week for the wider College community
- The newsletter will be published by office administrative staff
- Community articles that promote activities related to students and/or education will be encouraged
- The Principal reserves the right to exclude or modify any submitted article as he/she deems appropriate
- Important notices for parents/guardians will be provided in a variety of languages where practicable to do so
- The Principal will ensure that the format, presentation and content of the newsletter is reviewed regularly

Evaluation:

- This policy will be reviewed as part of Kambrya College's three year review cycle

This policy was last ratified by College Council in

May 2007