



KAMBRYA
COLLEGE

OUTDOOR EDUCATION POLICY

Rationale:

- Kambrya College's outdoor education program enables students to further their learning and social skills development in a non-college setting. Camps and/or activities may have an orientation, cultural, environmental or outdoor emphasis and are an important aspect of the educational programs offered at Kambrya College

Aims:

- To provide students with the opportunity to participate in activities in a non-college setting
- To provide shared experiences and a sense of group cohesiveness
- To reinforce and extend classroom learnings
- To provide a program that promotes self-esteem, resourcefulness, independence, interdependence, leadership, judgement, co-operation and tolerance
- To provide students with an opportunity to engage with non-college environments

Implementation:

- Kambrya College Council will ensure that all College activities are maintained at a reasonable cost, and comply with all DOE requirements
- All activities will be budgeted for with detailed and accurate costing presented to the college Business Manager. Parents/guardians will be notified of the exact costs and other relevant details of individual activities as soon as practicable
- All high-risk activities and overnight activities must be presented to College Council for provisional and final approval
- Students will not be excluded from activities for financial reasons. Parents/guardians experiencing financial difficulty, who wish for their child to attend an activities, will be required to discuss their individual situation with the Principal or their representative. Decisions relating to alternative payment arrangements will be made by the Principal or their representative on a case-by-case basis
- All families will be given sufficient time to make payments for individual activities. Reminder notices will be posted in the relevant sections of the Kambrya College newsletter available online. Students whose payments have not been finalised by the due date will not be allowed to attend unless alternative payment arrangements have been organised with the Principal or their representative
- Any family who has not met the required payment for a previous activity or Parent Funded Materials and Services will be unable to participate in the activities program until this payment is finalised
- Office staff will be responsible for managing and monitoring the payments made by parents/guardians and will provide the teacher in charge with detailed records on a regular basis
- The designated teacher-in-charge of each camp will ensure that all activities and transport arrangements comply with DOE guidelines. The *Notification of School Activity* will be completed online in line with DOE requirements



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Implementation: (continued)

- All students will be required to provide written permission from their parent/guardian to attend the activity, as well as a completed *Confidential Medical Information for School Council Approved Excursions* form. Copies of these completed forms must be carried by the Kambrya college staff member attending the activity
- Kambrya College will ensure that DOE guidelines in relation to first aid provision on activities are adhered to.
- Kambrya College will provide a first aid kit appropriate to the activity.
- Kambrya College endeavours to maintain telephone contact with the teacher-in-charge for all activities.
- A senior staff member will be in attendance at school whilst the students are returning from an activity when the return falls outside of normal Kambrya College operating hours. The Teacher-in-charge will communicate with this person in regards the anticipated return time.
- At the Principal's discretion, only students who have displayed sensible, reliable behaviour at school will be invited to participate in activities. Parents/guardians will be notified if a student is in danger of losing their invitation to participate in an activity due to poor behaviour at school. If the unsatisfactory behaviour continues, the student will then be excluded from the activity.
- Parents/Guardians may be requested to collect their child from the activity if their child exhibits behaviour that is considered unacceptable. The teacher-in-charge, in consultation with the Principal, will make this decision. Costs incurred will be the responsibility of the parent/guardian.

Evaluation:

- This policy will be reviewed as part of the college's three year review cycle.

This policy was last ratified by College Council in

June 2007