



REPORTING POLICY

Rationale:

- Accurate and comprehensive reporting of College and student performance aids in establishing open communication, helps to improve student learning, assists in establishing future direction, and helps to identify areas of exemplary performance, as well as those in need of support and assistance

Aims:

- To report College and student performance accurately and comprehensively
- To improve student learning by accurately determining areas of future need, as well as areas of current exemplary performance

Implementation:

- Colleges are responsible for reporting on student achievement to the students themselves, to parents/guardians, other teachers and Colleges, and to Kambrya College Council through the annual report
- Each year Kambrya College will provide parents/guardians with written reports on student achievement, indicating progress against clearly stated criteria and key learning areas. Where necessary, translations into other languages will be provided
- Semester reports will include a summary of the curriculum and assessment program for the student's class, achievement in relation to stated criteria and key learning areas, an indication of strengths and areas requiring additional assistance, suggestions for support and extension strategies: (including attitude, participation, extra-curricular activities, social skills), and a student self-assessment
- Staff are encouraged to participate in Making Consistent Judgements professional development
- Kambrya College will provide opportunities for formal parent/teacher round tables during the year. Where necessary, interpreters will be provided
- Kambrya College will progressively develop learning improvement plans for individual students in consultation with parents/guardians and, where appropriate, with others with specific expertise
- Kambrya College will participate in the Achievement Improvement Monitor (AIM) so as to gain information for staff on students' progress in relation to VELS
- Kambrya College will assess the achievements of students with disabilities and impairments. Program support groups will help develop individual student profiles containing learning goals in each key learning area for each student. Progress towards learning goals will be reviewed and reported by the program support group
- Kambrya College will provide all required performance data to DOE and the community by means of an annual report, as well as an Executive Summary of performance data
- Students for whom English is a second language will have their progress in English reported in relation to the stages of the ESL Companion to the English Domain of the VELS

Evaluation:

- This policy will be reviewed as part of Kambrya College's three year review cycle

This policy was last ratified by College Council in

May 2007