

APPLICATION FOR ENROLMENT



KAMBRYA
COLLEGE

Thank you for your enrolment enquiry. Please complete and return this 'Application for Enrolment' along with:

- **TWO copies of the student's most recent school reports**
- **A photocopy of the student's birth certificate**
- **Present the following original or certified copies to confirm permanent residential address -**
 - ⇒ Certified Copy of Registered Real Estate Agent Rental Agreement OR Unconditional Sale of Property
 - ⇒ Private Lease arrangements will only be accepted with Statutory Declarations - see attached for details
 - ⇒ Valid Driver's Licence
 - ⇒ PLUS any Two of: Current Utility Bills - no more than 3 months old (Gas, Electricity, Phone etc.)
- **Recent Court Orders/Parenting Plans including all Family Law Court Orders (if applicable)**
- **If you are not the legal guardian of the student/s please provide us with Informal Statutory Declarations - see attached for details**
Note: Enrolment applications may not be successful if the requested documentation is not provided.
- **To be eligible for enrolment, the family's permanent address must be within the college's school zone.**
- **Please be aware a person who makes a false declaration is liable to the penalties of perjury.**

Date of Enquiry: ____ / ____ / ____

Proposed Commencement Date: ____ / ____ / ____

Person Enquiring: _____ Relationship to Student: _____

STUDENT DETAILS

Name of Prospective Student: _____ Gender: **M / F / Gender Diverse**

Date of Birth: ____ / ____ / ____

Australian Resident: **Y / N** (If No, refer next page) Country of Birth: _____

Language Background Other Than English: **Y / N** - If yes, which language: _____

Student's Residential Address: _____

Suburb _____ State _____ Postcode _____

Current School: _____ Past Student: **Y / N**

Current Year Level: **7 8 9 10 11 12**

Wishing to Enrol in Year Level: **7 8 9 10 11 12**

Within School Zone of Kambrya College: **Y / N**

Siblings Currently Attending Kambrya College: _____

PARENT/GUARDIAN (A)

First Name: _____

Surname: _____

Relationship to child: _____

Mobile No: _____

Home / Work No: _____ / _____

Email Address: _____

Address: (if different from above)

PARENT/GUARDIAN (B)

First Name: _____

Surname: _____

Relationship to child: _____

Mobile No: _____

Home No: _____

Email Address: _____

Address: (if different from above)

STUDENTS NOT BORN IN AUSTRALIA

Country of Birth: _____ Australian Resident: Permanent / Temporary

Date of Arrival to Australia: ____/____/____ VISA CODE: _____

Language Spoken at Home: _____ Overseas School: _____ English School: Y / N

- Please attach a copy of Visa documentation

REASON FOR CHANGE OF SCHOOL:

SECONDARY SCHOOL ENROLMENT PRIVACY COLLECTION STATEMENT:

As per the Department of Education & Training's Privacy Collection Statement:

<https://www.education.vic.gov.au/Pages/schoolsprivacypolicy.aspx>

We wish to advise that as part of our enrolment procedure we will be contacting your child/ren's previous school to obtain information about your child/ren's personal behaviour/social and health information to be able to provide optimal education and support to your child/ren.

To proceed with this enrolment enquiry we require your consent to contact your child/ren's previous school as per:

- I have read this form and the Privacy Notice and understand why information is being collected and how it will used
- I agree to the disclosure of my child/ren's information for the purpose of enrolment at Kambrya College
- I have attached the most recent copies of court orders and/or parenting plans including all Family Law Court Orders
- I have attached all the documentation required by Kambrya College to proceed with this enrolment enquiry (as per page 1)

Parents/Guardians Signatures: _____

Names of Parents/Guardians: _____

Note: An enrolment interview will be conducted once we received all documentation and information about the student/s from parents/guardians and previous school.

NOTES:

(Office Use Only)

Date of first response: _____

Date of Enrolment Interview: _____